

IV. Application Supplemental

FY2024-2030 COMPASS Application Guide

Phase I – Page 1

Phase II – Page 8

2024 COMPASS Funding Application Phase I

All applications must be submitted through APPLY, the online application system.

Guidance language is provided below. If you are unsure how to answer a question, see the blue text below each question or contact COMPASS staff. Note word limits in each section.

Sponsor Name:

Provide the agency name of the lead sponsor.

Project Title:

Provide a short, but descriptive title that accurately reflects your project.

Ex: "New Sidewalk on Fun Lane between Silly Alley and Laugh Street, City"

PROJECT DETAILS

1. Describe the location of the project:

Please be concise and include the primary street name (or similar) and the beginning and ending cross streets, west to east or south to north. (40 word limit)

This is how RTAC will know where your project is located.

Ex: "This project is located on Shapeup Road, between Southpaw Steet and Nor'easter Avenue in the City of Oz"

2. Attach a map of the project location:

Upload a map that provides the reviewer a quick visual orientation to the project location.

3. Does the sponsor own the right-of-way for this project?

- Yes

- **No**

If the right-of-way is owned by an agency/organization other than the agency submitting this application, a letter of support from the owner to ensure its involvement and approval is required prior to submission.

4. Does the project include improvements to the public transportation system?

- **Yes**
- **No**

If yes, a letter of support from the jurisdiction(s) where the project is located to ensure its involvement and approval is required prior to submission.

PURPOSE AND NEED

5. Describe the total project in detail including why the project is important to your agency and to the region: (200 word limit)

You should have a clear purpose and need statement for your project. Why is this project important to your agency and the region? How did you figure out that it was important? What problem will the project correct? Be very clear and concise.

6. Describe how this project supports *Communities in Motion 2050* (CIM 2050) goal areas (safety, quality of life, economic vitality, convenience) and their related performance measures and targets: (400 word limit)
CIM 2050 [goals](#) and objectives¹ and CIM 2050 [performance measures](#)² and [targets](#)³ are linked.

This section helps tie your project to CIM 2050 goals. How does this project make the Treasure Valley a better place to live for everyone as it pertains to the four CIM 2050 goals? Your project should have ties to at least one of the goal areas to fit the intent of CIM 2050.

If your project continues to Phase II for federal-aid funding, more specific questions about each of these goal areas will be requested from you. The response here, in Phase I, is more general, and not directly tied to the scoring process in Phase II.

¹ https://www.compassidaho.org/documents/prodserv/CIM2050/CIM_2050_Goals_Objectives_apprDec2020.pdf

² https://www.compassidaho.org/documents/prodserv/CIM2050/CIM_2050_Performance_Measures_Final.pdf

³ https://www.compassidaho.org/documents/prodserv/CIM2050/CIM2050_Measures_Targets_Final.pdf

FUNDING REQUEST / PROJECT TYPE

7. A. What type of funding are you applying for (Select all that apply)?

Project Development Program (Consultant cost up to \$25K)	<input type="checkbox"/>
CIM Implementation Grant Program (Reimbursement up to \$25K)	<input type="checkbox"/>
Federal Funds (this option will require further information provided in Phase II)	<input type="checkbox"/>
Staff Assistance Only (this option will remove the application from priority ranking, but include it in the resource development plan for funding support)	<input type="checkbox"/>
Unsure	<input type="checkbox"/>

This question is determining the type of funding you are submitting for. The project may only fit into one category type but please review all of them for applicability in case it qualifies for more than one funding source. This information helps the grant reviewers better understand your project and what sources of funding may apply to it. If you're unsure, contact COMPASS staff.

8. What type of project are you applying for (Select all that apply)?

Capital/Construction: Road/Bridge/Design/Signs, etc.	<input type="checkbox"/>
Public Transportation: Vehicles/Equipment/Maintenance/Operations	<input type="checkbox"/>
Active Transportation: Bicycle/Pedestrian	<input type="checkbox"/>
Planning: Plans/Studies/Education/Outreach	<input type="checkbox"/>
Special Groups: Youth/Seniors/Disabled/Underserved Area	<input type="checkbox"/>
Technology/Data	<input type="checkbox"/>
Other (If Other, please describe - 30 word limit):	<input type="checkbox"/>

This question is determining the type of project you are submitting. This information feeds into the grants database, where special groups and specialty funding may exist.

PROJECT BUDGET

9. Provide a total cost estimate and amount requested for the following project tasks or activities:

Amount requested should be the total cost estimate minus the anticipated match. CIM Implementation Grant and Project Development Program funds will cover costs up to \$25,000. No match is required for Project Development Program. Federal program limits are available in Federal Funding Sources Supplemental.

Task	Total Project Cost	Amount Requested
TOTAL COST:	\$	\$

If you continue in the process for federal-aid funding, you will be asked to provide a much more detailed budget in Phase II. This cost may be adjusted later on.

10. Did you receive a quote or find a comparable project to objectively estimate the total project cost?

- Yes
- No

If no, please describe how you arrived at the cost estimates (previous similar project, design complete, etc.). **(40 word limit)**

11. What is the source of the match?

*A minimum match of 7.34% is required for most programs. No match is required for the Project Development Program, although match may be provided. Please contact COMPASS if you need match information specific to your project. **(60 word limit)***

This information shows that you, as the applicant, understand local match requirements and have resources to meet minimum requirements; it also provides a chance for your agency to make your project even more competitive by providing more local funding than is required.

Provide how much local funding your agency or a partner agency will allocate towards the project. In most cases there is a minimum requirement, but your agency can put as much local funding towards a project as it desires. Be sure to include the source, such as city general budget, Community Development Block Grant (CDBG), or other sources. Typically another federal source is not eligible to be used as local match, but it can be eligible in some cases. Contact COMPASS staff if you have questions.

12. Is this a project that can be phased (segmented into sub-units; does not include splitting out design from construction)?

- Yes
- No

If yes, indicate how your project can be phased and provide amounts. Total of all phases should equal total Cost Estimate in Question 9 above. (150 word limit)

Sometimes, a project ranks very high, but there is just not enough funding to fund the project as requested. If we run into this issue, could we partially fund your project? We are trying to determine if you can accept less than what you asked for either by phasing the project or by your agency providing more local/other funding, if necessary. Please note that phasing a project means by segment or terminus. This is sometimes misunderstood as only funding design. A project application must be complete and include design, right-of-way (if needed), and construction. For non-construction projects, address if the project scope can be modified to include fewer tasks for a study or fewer items for a purchase.

PARTNERS/SUPPORT

The following questions demonstrate the level of support you already have for the project.

13. Are other jurisdictional agencies or partners involved in this project?

- Yes
- No

If yes, please list the jurisdictional agencies and other partners and their role in the project: (60 word limit)

This will determine agency and partner support and how others will be involved in the project. The answer could include multiple agencies with a defined role in project development or use. These could include non-governmental agencies...maybe a retail establishment, a church, or non-profit organization, and those providing additional match.

14. Has any public involvement been conducted for this project?

- Yes
- No

If yes, please describe the results of those public involvement initiatives. (60 word limit)

Explain any public outreach that has been conducted. Have the comments received been largely positive? Has the project changed in any way in response to public comments?

READINESS TO PROCEED

15. Has any work been completed on your project? Place an X in the box for phases that are complete on your project.

Not applicable	
Nothing is complete	
Preliminary Design (concept) (~ 30% of design)	
Final Design	
Environmental Review	
Utilities	
Right-of-Way	

Mark the phases of work that are already complete for this project.

If design has been started, does it meet federal standards? Federal standards are described in the [Local Public Agency Projects Guide](#)⁴ within the Idaho Transportation Department's Manual.

- Yes
- No

PLANNING DOCUMENTS

16. Does this project conform with a local or regional plan?

- Yes
- No

If yes, list the plan. **(40 word limit)**

This information will provide the knowledge of how well thought-out the project is. If it is important to your jurisdiction, it should be a high priority and be included in a local or regional plan. However, some projects may be too small to be specifically included by name. If this is the case, it may still be "consistent with" the goals or concepts included in a plan. Provide references to those plans. Be sure to include the approval dates.

⁴ <https://apps.itd.idaho.gov/Apps/manuals/ManualsOnline.html>

If it is available, you might even include that this project or concept has been included in the plan for many years.

LOCAL PRIORITY

***COMPASS staff will request a separate list of your priorities based on the final number of applications submitted.**

ATTACHMENTS:

- **Attach no more than two additional map/sketch pages (optional)**
 - Please ensure graphics make sense to someone not familiar with your project.
- **Attach required one-page support letters if conditions below are applicable (otherwise optional).**
 - A support letter is required if right-of-way is owned by a different agency/organization than the sponsor of the project.
 - A support letter is required from the local land-use agency for a public transportation improvement project within that agency's jurisdictional boundaries.

Note: Match commitment documentation for local non-federal funding (CIM Implementation Grant and Project Development Programs) is not due until the second-round deadline on May 3, 2023.

2024 COMPASS Funding Application

Phase II

Project Title:

Please include the same title as in the Phase I application.

ALL PROJECTS

1. How much local match will the sponsor provide for this project? *Place an X in the box that represents your intent.*

7.34% (as required)	
Other	

If other, please explain.

The federal-aid programs under consideration for award require a 7.34% local match. If the sponsor is able to provide additional local match, please mark "other" and provide the total match that would be available. For example, if your agency plans to provide a 20% local match to make your project more competitive, select "other" and include in the comment section that you plan to provide a 20% match.

QUALITY OF LIFE

2. Does the project adequately address any environmental impacts?

The COMPASS Environmental Review Map⁵ was developed to inform capitol roadway project development. Applications need only respond to any relevant environmental issues. (60 word limit)

List any environmental issues noted on the COMPASS Environmental Review map and describe how the project responds to any applicable issues. If an issue is not applicable to your project, note N/A. Please source any information you provide.

The next sets of questions pertain to specific project types (roadway, public transportation, active transportation, and studies).

Only fill out the section that pertains to your project.

⁵ [Forthcoming]

ROADWAY PROJECT FOCUS

GENERAL

1. Select the functional classification of the roadway segment on the 2025 Federal Functional Classification Map:

Place an X in the box that represents your project. Reference the [Functional Classification Map](#).

Interstate	
Proposed Interstate	
Principal Arterial	
Proposed Principal Arterial	
Minor Arterial	
Proposed Minor Arterial	
Major Collector	

Please check the Functional Classification Map and select the proper classification accordingly. The linked map includes official federal functional classifications as reported by the Idaho Transportation Department; however, some arterials and collectors may not appear. If you need assistance, please contact COMPASS staff. To qualify for federal aid, a roadway must be classified as a major collector or higher.

SAFETY

2. Explain how your project will improve safety. Consider safety for drivers/passengers, pedestrians, and bicyclists in your answer. Provide any crash modification factors (CMF) that fit your project. (100 word limit)

Regional crash [data](#).⁶ To qualify as a known safety issue (without a serious crash history), the applicant must describe the issue and submit any supporting documentation. COMPASS staff may adjust point values awarded if the proposed improvement does not address all crash types in the project area, or CMF indicates only a small improvement. Reasoning for adjustments will be provided to the applicant. If you are aware of a dangerous situation with many "near misses," please explain that situation.

Explain any safety concerns in your project area and how your project addresses those safety concerns. Consider all modes in your answer. Explain how your project corrects any engineering issues that are the root cause of historical crashes. Also, note if the project is addressing an area with a history of "near misses" that may not be well captured in existing crash data.

⁶<https://compassidaho.maps.arcgis.com/apps/webappviewer/index.html?id=b8f3a5ffb25843deb72a4d09b4d23c89>

Be sure to include how the design of the project is expected to improve safety for active transportation users along the length of the project. For example, does the project provide separated alternatives on a roadway with speeds over 40 mph?

Consult the link above to view the recent crash history data near your project.

Please provide the Crash Modification Factors CMF(s) from the [CMF Clearinghouse](#)⁷ that best fit for your project. **(60 word limit)**

CMFs are very specific to the type of project. Please provide the CMF(s) that best describe your project for use in determining how many crashes are expected to be reduced by completing this project.

ECONOMIC VITALITY

3. A. Provide information about the corridor regarding congestion and reliability. Place an X in the box that represents your project. Mark if any portion is included in that category. The [Congestion Management Process analysis](#)⁸ provides congestion metrics for most roadways classified as major arterials and above. If a project addresses congestion a roadway not covered by this analysis, the applicant may submit other congestion data.

	Congested	Unreliable
Highly		
Moderately		N/A

Look up the segment of your project in the COMPASS CMP analysis and mark how the project is categorized. If the project does not meet any of this criteria, please do not mark anything and explain below. If your project area does is not covered by the above analysis, please describe any congestion analysis done on the segments in question 3.B.

Please provide explanation, if necessary. **(60 word limit)**

⁷ <https://www.cmfclearinghouse.org/>

⁸ <https://compassidaho.maps.arcgis.com/apps/webappviewer/index.html?id=850393d8071e4e119c7a43ed2782a0b6>

3. B. Explain how your project addresses congestion and reliability issues. (100 word limit)

Examples of projects that improve congestion without adding capacity can be found in the [COMPASS Congestion Management Process Toolkit](#),⁹ the [I-84 Corridor Operations Plan](#),¹⁰ and the [Treasure Valley Transportation Systems Management and Operations \(TSMO\) Strategic Plan](#).¹¹

Explain what design elements will be used to address congestion and/or improve reliability. For example, will the project add capacity or another method to reduce congestion and make the segment more reliable? Use this area to explain if the segment does not fully fall within the category(ies) marked above.

4. A. Describe the pavement condition of the segment of roadway.

Place an X in the box that describes the segment of the project area in the worst condition. If the entire segment does not fall within that category, please explain below.

	Condition
Good	
Fair	
Poor	
New segment	

Indicate the pavement condition index (PCI), bridge condition, or other facility condition rating. Describe the method used to determine the facility condition.

4. B. Describe the method used to generate the facility condition rating.

Describe how the pavement condition and/or bridge sufficiency were determined. (60 word limit)

Explain how the facility, pavement, or bridge condition was determined.

Additionally, if the entire segment does not fit neatly within one of the boxes above, please explain the situation. For example, maybe one-half of the roadway is in poor condition and one-half of the roadway is in good condition.

5. Is your project located on a freight corridor?

- Yes
- No

⁹<https://www.compassidaho.org/documents/prodserv/reports/2022CongestionManagementSystemTechnicalDocument.pdf#page=39&zoom=100,86,96>

¹⁰<https://www.compassidaho.org/prodserv/trans-mgmt.htm>

¹¹https://www.compassidaho.org/documents/prodserv/tsmo/COMPASSTSMOPlan_FINAL.pdf

If yes, please mark the type of freight corridor the segment is designated in the [COMPASS Complete Network Policy](#)¹². Place an X in the box that represents your project. Mark the highest category that any portion is included and explain further below, if needed.

Primary Freight Corridor	
Secondary Freight Corridor	

Determine what type of freight corridor this segment is classified. If the entire segment does not neatly fit within one of the boxes above, please explain the situation below.

Explain how your project will improve freight mobility on this corridor. (60 word limit)

Provide information about how your project will improve mobility for freight. Also provide any additional information about the classification of the segment. For example, maybe only a portion of a one-mile segment is considered a primary freight corridor and the remainder is not classified.

CONVENIENCE

6. Describe how your project improves access to important destinations in the region.

How will your project improve the ability of people and goods to get where they want to go? Consider in your answer access to regional activity centers. Also describe how your project improves access to other key destinations, including employment centers, hospitals, grocery stores, public schools, and parks. The [Complete Network Policy](#)¹³ includes Regional Activity Centers. (100 word limit)

QUALITY OF LIFE

7. Does your project address a gap in the active transportation network?

How will your project improve the connectivity of the active transportation network? Does it fill a gap in the network or provide new facilities in an area that are currently without them? (100 word limit)

Describe any active transportation gaps that are addressed by the project. Indicate the extent to which the project would improve active transportation connectivity and any evidence of demand for the proposed connection.

¹² <https://www.arcgis.com/home/webmap/viewer.html?webmap=15b81c9a92684b6b8c9fdfa7fd2d3639&extent=-116.7871,43.4583,-115.9179,43.8052>

¹³ <https://www.arcgis.com/home/webmap/viewer.html?webmap=15b81c9a92684b6b8c9fdfa7fd2d3639&extent=-116.7871,43.4583,-115.9179,43.8052>

8. Is the project in an underserved area?

Is the project in an underserved area as defined by the COMPASS equity index.¹⁴

- Yes
- No

If no, explain, if and how the project will still provide benefits to an underserved area and provide background information about the underserved area. (50 word limit)

If yes, explain how the project will benefit an underserved area, and provide background information about the underserved area. (50 word limit)

9. Provide the current traffic volumes for your project area:

If available, include average daily traffic or a sample traffic count for weekday (Tuesday, Wednesday, or Thursday). Refer to the [COMPASS Traffic Count](#) web page (contains road, bicycle, and pedestrian counts) or contact COMPASS staff for assistance.

Mode	Volume/Time Period
Automobile	
Bicycle	
Pedestrian	

Please fill in the total counts and time period for each mode, as applicable. See next question for additional information.

10. Include an explanation of the method used to collect counts and the anticipated change in volume as a result of this project, if applicable: (150 word limit)

Regarding the answers in Question #10, how did you get these numbers? Examples: COMPASS website, special counts, hand count by city staff/volunteers, etc. This allows others to understand the accuracy of the counts, as well as the time period they were taken. If counts are older, explain if your staff would expect significant differences if the count were to occur today. Also elaborate on the changes your staff expects to see as a result of this project.

¹⁴ [Link forthcoming]

PUBLIC TRANSPORTATION PROJECT FOCUS

SAFETY

1. Does the project improve safety for public transportation users? (150 word limit)

Describe any safety improvements for public transportation users. If a documented safety issue is being addressed, please describe it and provide any evidence noting the issue. Public transportation users include cyclists and pedestrians in the immediate vicinity of a public transportation connection.

Please explain if/how your project improves upon existing safety measures already in place. Describe any safety issues that are known and site the source of the information.

ECONOMIC VITALITY

2. Does the project replace a vehicle (rolling stock), maintain equipment, or improve a facility consistent with the priorities of the Transportation Asset Management (TAM) Plan? (100 word limit)

For reference, see Valley Regional Transit's [TAM Plan](#).¹⁵

Please explain the type of equipment that will be replaced and how it is consistent with Valley Regional Transit's TAM Plan.

3. Does the project include the purchase or maintenance of electric vehicles or related equipment? (100 word limit)

- Yes
- No

If yes, please provide what components the project will provide. (60 word limit)

¹⁵ <https://www.valleyregionaltransit.org/wp-content/uploads/2021/08/2021TAMPlan.pdf>

CONVENIENCE

4. Does your project directly improve access to a regional activity center?

The [Complete Network Policy](#)¹⁶ includes Regional Activity Centers.¹⁷ A project that “directly improves access” would include, but is not limited to, the addition of or improvements to pedestrian facilities, bike lanes, bus stops, or technology.

- Yes
- No

If yes, please explain. (60 word limit)

Please explain how the project improves access to regional activity centers and provide which activity centers are involved.

5. Does your project address an existing Americans with Disabilities Act (ADA) impediment?

- Yes
- No

If yes, please explain. (60 word limit)

Please explain how your project will address ADA compliance issues.

6. Does your project improve route transparency and rider information at transit connections?

Examples of projects that improve route transparency and rider information would include, but are not limited to, route schedules and timetables, dynamic “next arriving” signs, wayfinding, or other technologies informing riders.

- Yes
- No

If yes, please explain. (60 word limit)

Please explain what types of components will help the rider with their trip.

¹⁶ <https://www.arcgis.com/home/webmap/viewer.html?webmap=15b81c9a92684b6b8c9fdfa7fd2d3639&extent=-116.7871,43.4583,-115.9179,43.8052>

¹⁷ <https://www.arcgis.com/home/webmap/viewer.html?webmap=15b81c9a92684b6b8c9fdfa7fd2d3639&extent=-116.7871,43.4583,-115.9179,43.8052>

QUALITY OF LIFE

7. Does your project positively impact an area with potentially transit dependent populations?

See the COMPASS Equity Index for reference.¹⁸ Select yes even if the benefits are indirect.

- Yes
- No

If yes, please explain. **(100 word limit)**

Please explain how your project will impact underserved communities – especially those who could be transit dependent. How will this project make a difference for these communities? Explain even if the benefits are indirect.

¹⁸ [Forthcoming]

ACTIVE TRANSPORTATION FOCUS

SAFETY

1. Explain how your project will improve safety for active transportation users. (100 word limit)

Regional crash [data](#).¹⁹ To qualify as a known safety issue (without a serious crash history), the applicant must describe the issue and submit any supporting documentation. COMPASS staff may adjust point values awarded if the proposed improvement does not address all crash types in the project area, or CMF indicates only a small improvement. Reasoning for adjustments will be provided to applicant. If you are aware of a dangerous situation with many "near misses," please explain that situation.

Explain any safety concerns in your project area and how your project addresses those safety concerns. Consider all modes in your answer. Explain how your project corrects any engineering issues that are the root cause of historical crashes. Also, note if the project is addressing an area with a history of "near misses" that may not be well captured in existing crash data.

Be sure to include how the design of the project is expected to improve safety for active transportation users along the length of the project. For example, does the project provide separated alternatives on a roadway with speeds over 40 mph?

Consult the link above to view the recent crash history data near your project.

Please provide the Crash Modification Factors CMF(s) from the [CMF Clearinghouse](#)²⁰ that best fit for your project. (60 word limit)

CMFs are very specific to the type of project. Please provide the CMF(s) that best describe your project for use in determining how many crashes are expected to be reduced by completing this project.

ECONOMIC VITALITY

2. Does your project address a gap in the active transportation network?

How will your project improve the connectivity of the active transportation network? Does it fill a gap in the network or provide new facilities in an area that is currently without them? (100 word limit)

Describe any active transportation gaps that are addressed by the project. Indicate the extent to which the project would improve active transportation connectivity and any evidence of demand for the proposed connection.

¹⁹<https://compassidaho.maps.arcgis.com/apps/webappviewer/index.html?id=b8f3a5ffb25843deb72a4d09b4d23c89>

²⁰ <https://www.cmfclearinghouse.org/>

3. A. Describe the condition of the pathway, sidewalk, or segment.

Place an X in the box that represents your project. Mark the worst category that any portion is included in that category and explain further below, if needed.

	Condition
Good	
Fair	
Poor	
New segment	

Mark the condition of the worst part of the segment. If the entire segment does not fall within that category, please explain below.

3. B. Describe the method used to generate the facility condition rating.

Describe how the pavement condition was determined. *(60 word limit)*

Explain how the facility condition was determined.

Additionally, if the entire segment does not fit neatly within one of the boxes above, please explain the situation. For example, maybe the one-half of the pathway is in poor condition and the other half is in good condition.

4. Does your project provide an active mode alternative to a congested roadway segment?

The CMP [analysis](#) provides congestion metrics for most roadways classified as major arterials and above. If a project addresses congestion on a roadway covered in the CMP, other congestion data may be included.

- Yes
- No

If yes, please explain. *(60 word limit)*

Please explain how the project provides the alternative. Tell the story of the problems that are being avoided by this alternative route for active transportation.

CONVENIENCE

5. Does your project improve active mode connectivity to public transportation?

Place an X in the box that represents your project. The future public transportation system is determined using the [Complete Network Policy](#).²¹

Connectivity with current public transportation service	
Connectivity with future public transportation service	

6. Will your project improve active mode connectivity to key destinations?

The [Complete Network Policy](#)²² includes Regional Activity Centers. Key destinations are defined as employment centers, hospitals, grocery stores, public schools, and parks.

- Yes
- No

If yes, please mark all the conditions that apply. Place an X in each box that describes your project.

In a regional activity center	
Within ½ mile of a regional activity center	
Within ½ mile of a key destination	
Within 2 miles of a key destination	

Please explain which activity centers and key destinations the project would improve access to and how the project improves access. **(60 word limit)**

²¹ <https://www.arcgis.com/home/webmap/viewer.html?webmap=15b81c9a92684b6b8c9fdfa7fd2d3639&extent=-116.7871,43.4583,-115.9179,43.8052>

²² <https://www.arcgis.com/home/webmap/viewer.html?webmap=15b81c9a92684b6b8c9fdfa7fd2d3639&extent=-116.7871,43.4583,-115.9179,43.8052>

QUALITY OF LIFE

7. Is the project in an underserved area?

Is the project in an underserved areas as defined by the COMPASS equity index.²³

- Yes
- No

If no, explain, if and how the project will still provide benefits to an underserved area and provide background information about the underserved area. **(50 word limit)**

If yes, explain how the project will benefit an underserved area, and provide background information about the underserved area. **(50 word limit)**

8. Does your project address an existing Americans with Disabilities Act (ADA) impediment?

- Yes
- No

If yes, please explain. **(60 word limit)**

Please explain how your project will address ADA compliance issues.

9. Provide the current traffic volumes for your project area:

If available, include average daily traffic or a sample traffic count for weekday (Tuesday, Wednesday, or Thursday). Refer to the [COMPASS Traffic Count](#) web page (contains road, bicycle, and pedestrian counts) or contact COMPASS staff for assistance.

Mode	Volume/Time Period
Automobile	
Bicycle	
Pedestrian	

Please fill in the total counts and time period for each mode, as applicable. See next question for additional information.

²³ [Link forthcoming]

10. Include an explanation of the method used to collect counts and the anticipated change in volume as a result of this project, if applicable: (150 word limit)

Regarding the answers in Question #9, how did you get these numbers? Examples: COMPASS website, special counts, hand count by city staff/volunteers, etc. This allows others to understand the accuracy of the counts, as well as the time period they were taken. If counts are older, explain if your staff would expect significant differences if the count were to occur today. Also elaborate on the changes your staff expects to see as a result of this project.

OTHER

11. If eligible for Transportation Alternative Program (TAP) funding, have you discussed this project with the Local Highway Technical Assistance Council (LHTAC) TAP Coordinator for suggestions about budget and timeline?

Please explain and provide dates of contact. (100 word limit)

LHTAC will manage most new local projects in the TAP program. It is required that you receive input on your project, budget estimates, and timeline from LHTAC before you apply for a TAP-eligible project. We want to ensure the best possible information going into your project, and ensure you have budgeted enough funding and time for your project.

The LHTAC TAP Coordinator will cover the background of the project and point out possible budgetary issues or time constraints your project may encounter. The federal process is often more complicated than expected and may require additional processes, such as a cultural report, which will take extra time to complete.

Be sure to build time into your application schedule to review your project and budget with LHTAC staff.

PLANNING FOCUS OR SPECIAL PROJECTS

SAFETY

- 1. Does the study provide a benefit to safety in the region? (100 word limit)**

Explain how the study will lead to safety improvements in the future.

ECONOMIC VITALITY

- 2. Does the study provide economic benefits in the region? (100 word limit)**

Explain how the study will lead to better economic opportunities in the future. Be sure to point out here details related to congestion or freight mobility.

CONVENIENCE

- 3. Does the study impact regional activity centers or key destinations? (100 word limit)**

Explain how the study will lead to more convenience for Treasure Valley residents in the future.

QUALITY OF LIFE

- 4. Does the study provide for additional options in transportation, reduce environmental impacts, or provide more access to underserved communities? (100 word limit)**

Explain how the study will lead to more transportation options, address environmental concerns, or provide more access and opportunities to underserved communities in the Treasure Valley in the future.

OTHER

- 5. Is the project needed to meet or exceed federal requirements?**
Provide an explanation to your answer, including if the project provides information or background for federally-required planning elements. Federal requirements can be found in the Code of Federal Regulations, sections 23 and 49. (100 word limit)

This question is mainly for projects that COMPASS staff apply for to provide information/data for federally-required planning elements; however, it could apply to other agencies as well. The response should include a reference to federal code or guidance. If it does not apply to your project, please insert "N/A."

Attachments:

- **Resolution, letter, or minutes of applicant’s governing body approving the submittal of this application (please only include pertinent pages), including a commitment to provide necessary local match, the ability to cover cost overruns, and maintenance and/or operation of the project once complete.**
- **Project Estimating Checklist ([Link](#))²⁴**
 - This worksheet should be the basis of filling out ITD form 1150 and 2435
- **Idaho Transportation Department (ITD) forms - available online ([Link](#))²⁵:**
 - 0414 – Sub-Awardee Reporting for the Federal Funding Accountability and Transparency Act (FFATA)
 - 1150 – Project Cost Summary Sheet
 - 2435 – Local Federal-Aid Project Request
- **COMPASS Form FA100 – Summary of Federal Requirements ([Link](#))²⁶**
- **Maps, photos, or letters of support (only if additional to Phase I)**

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²⁴ <https://www.compassidaho.org/prodserv/resourcedev.html#appguide>

²⁵ <https://apps.itd.idaho.gov/apps/formfinder2dmz>

²⁶ <https://www.compassidaho.org/documents/prodserv/trans/COMPASSFormFA100-SummaryofFederalRequirements.pdf>